



USAID
FROM THE AMERICAN PEOPLE

ANTI-TRAFFICKING TECHNICAL ASSISTANCE

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Executive Summary

As part of their significant efforts to combat trafficking in persons, USAID awarded the Anti-Trafficking Task Order to Chemonics International Inc. and its consortium partners on September 30, 2004. The purpose of the task order is to support USAID/Washington and field missions with technical assistance, support the Office of Women in Development (EGAT/WID), and initiate pilot projects in selected missions. Trafficking in persons is a cross-cutting development challenge that affects a variety of issues including rule of law, health, human rights, anti-corruption, and gender. This multi-billion dollar per year travesty exists due to poverty, despair, war, and the prevalence of organized crime throughout the world. As virtually every nation in the world is touched by this phenomenon, USAID is providing a worldwide response. This task order supports that worldwide response with technical assistance and this report details the assistance provided during the first quarter.

In this quarter significant progress has been made to lay a strong foundation for the task order. The project work plan was completed in coordination with EGAT/WID for the coming year, setting forth timelines for the project and developing a results framework with measurable indicators. To support the timely implementation of that work plan, a regular schedule of meetings with EGAT/WID was established and continues on a bi-weekly basis. To ensure that bureaus and missions were made aware of the available technical services a general Agency announcement was distributed detailing the task order award and how to access services. Additional marketing of services included contacts with field missions, meetings with USAID personnel, and the development of a project brochure.

Project activities were well underway during the quarter, including production of the annual trafficking report, quarterly events calendar, and research assignments. The annual report “Trafficking in Persons: USAID’s Response” is currently being written and will be published early in the next quarter. A quarterly events calendar was developed and is being distributed regularly to EGAT/WID. The calendar highlights upcoming seminars, meetings, presentations, calls for papers, and other anti-trafficking related events, as well as providing links to additional information and websites about these events. Background research on Serbia and Montenegro and Russia was conducted in preparation for upcoming assessments. Scopes of work for assessments in those two countries were reviewed and consultants recommended for these assignments, to take place during the next quarter.

The tsunami disaster in South Asia required a rapid response including significant research on the correlation between disasters and trafficking in persons. The task order provided support to EGAT/WID through reports, studies, and other information related to disasters and trafficking, and the gender impact of disasters. A short report on recommendations for addressing the increased vulnerabilities was developed along with a list of anti-trafficking NGOs in Sri Lanka, India, Thailand, and Indonesia. The task order team will continue to provide assistance as requested to respond to the disaster, including conducting assessments in the region.

Chemonics provides a project management unit (PMU) to support the task order. The PMU, which consists of a director, manager and associate, was organized during the quarter and began regular bi-weekly meetings with the technical staff to ensure compliance with all technical

requests and administrative matters. The PMU set up hard copy and electronic filing systems, budget monitors, and developed templates and matrices to ensure contractual compliance. The PMU also provided significant support in research assignments and the development of the quarterly events calendar. This close coordination between the technical and administrative staff will provide the foundation necessary to ensure that USAID anti-trafficking efforts worldwide are fully supported.

SECTION I

Background on Anti-Trafficking Task Order

As one of the many U.S. Government efforts to respond to the global trafficking issue, USAID awarded the anti-trafficking task order, under the Gender Matters IQC, to Chemonics International and its subcontractors, Creative Associates, the International Research and Exchanges Board, Charney Research and Partners of the Americas on September 30, 2004. The task order will provide technical services to support USAID/Washington and field missions as they pursue anti-trafficking initiatives. This project has three major components:

- technical assistance to USAID field missions and operating units to strengthen the quality of their anti-trafficking programming and expand the agency's knowledge of trafficking issues;
- technical support for the Office of Women in Development (EGAT/WID) in its role as anti-trafficking coordinator; and
- initiation of pilot projects covering path breaking and high priority anti-trafficking issues in selected missions.

Any mission or USAID operating unit may request technical assistance, and the EGAT/WID office will determine which requests will be given priority. Technical assistance may range from simple research activities to the completion of field assessments that occur over a number of weeks.

The technical assistance under this task order will support the EGAT Bureau's strategic objective #8: *Gender considerations in USAID's development, humanitarian and transition work better reflected*. The technical services and activities will support both intermediate results in the EGAT/WID results framework:

- IR#1: New knowledge/information on gender issues generated and disseminated; and
- IR#2: Organizational and technical capacity to apply gender-responsive approaches increased.

The purpose of the technical assistance provided under this task order is to help field missions and USAID Washington operating units to strengthen the quality of their anti-trafficking programs and to expand the Agency's knowledge of trafficking issues. Any USAID mission or other operating unit may request technical assistance and EGAT/WID, in consultation with regional bureaus, will determine which requests will be given priority. As many as twenty (20) technical assistance assignments for USAID field missions and operating units may be carried out during the three year task order period.

EGAT/WID coordinates the anti-trafficking work of USAID. This work includes preparing briefing papers, talking points and congressional testimony on trafficking for Agency leadership; sharing knowledge on trafficking issues and events throughout the Agency; and compiling and monitoring USAID anti-trafficking activities. Assistance through this task order will support

EGAT/WID in effectively carrying out these tasks and fulfilling its roles as the anti-trafficking coordinator for USAID. This assistance will include the production of an annual publication on USAID anti-trafficking initiatives, production of one to three additional publications on anti-trafficking topics including best practices and lessons learned, preparation of a quarterly anti-trafficking events calendar, production of electronic presentations, and research on trafficking issues.

From time to time USAID will undertake anti-trafficking activities that go beyond the strategic objectives of individual missions or that arise as a result of emerging U.S. Government policy. Services from this task order will provide USAID with the capability to initiate pilot projects with selected missions to address those needs. EGAT/WID, in collaboration with USAID/Washington regional bureaus will identify missions interested in participating in pilot project activities. Chemonics will then carry out an assessment mission to that country, prepare an action plan and implement the action plan. Action plans for pilot projects will not exceed a two-year time span. Activities for pilot projects may address cross border issues, sex tourism, mapping victim vulnerability factors to provide an early warning system, campaigns to elevate the status of women in society, or other issues that may arise through assessment and implementation of this task order.

SECTION II

Project Activities

A. Technical Assistance to USAID field missions and Operating units

The purpose of this technical assistance is to assist USAID field missions and USAID Washington operating units to strengthen the quality of their anti-trafficking programs and expand the Agency's knowledge of trafficking issues.

A1. Significant Results to Date

- ✓ Project informational materials developed
- ✓ Contacts with field missions to increase awareness of services made
- ✓ Meeting with Anti-trafficking Advisor for USAID/Europe and Eurasia conducted

A2. Activities Completed

During the first quarter of the task order, informational materials for the project were developed to inform field missions and operating units of the available technical services. A one page announcement was written for EGAT/WID and disseminated to all USAID operating units and bureaus. The announcement provided information about the task order award, the technical services available, and the mechanism for obtaining those services. A project "one-pager" was also produced which provides information about the task order, its services, the scope of the anti-trafficking challenge and proposed activities. This "one-pager" was included in e-mail communications with mission personnel informing them of the technical assistance available under the task order.

As part of the communications strategy developed in the annual work plan, a draft brochure was designed according to the new USAID branding requirements. The brochure provides facts about trafficking in persons, the integration of anti-trafficking measure into other development projects, technical services available and information on how to access those services. The brochure is undergoing final review by EGAT/WID and will be printed and available in both hard copy and electronic format early in the next quarter.

A meeting was held on November 17, 2004 with Ruth Pojman, Anti-trafficking Advisor for USAID/E&E, to discuss cooperation with the task order personnel on upcoming requests for assistance. Ms. Pojman indicated that assessments may be proposed in Serbia and Montenegro, Bulgaria, and Cyprus. A possible regional workshop with E & E field missions to highlight the best practices report from the prior task order was also discussed. Ms. Pojman was also provided with several contacts in Bosnia for her upcoming trip.

Draft scopes of work were received from both the Russia mission and the Serbia and Montenegro mission. Those scopes are currently under review for determination of the appropriate personnel and technical assistance. Background research on anti-trafficking in both

countries was initiated in preparation for these upcoming assignments. The Serbia and Montenegro assessment will be conducted in conjunction with a gender assessment by Dev Tech, Inc. Consultants will coordinate the timing and meetings for this travel so as to avoid duplication of efforts and any increased burden on the field mission.

USAID/Serbia and Montenegro is in the process of developing a multi-year country strategy and has requested assistance to carry out a review of trafficking and anti-trafficking initiatives in the two republics. The primary objective of the assessment is to synthesize the body of existing body of knowledge of trafficking, to determine gaps, identify and evaluate current activities, and determine what anti-trafficking activities should be implemented in Serbia and Montenegro. The assessment will result in a report, completed through a collaborative process with the field mission, providing the necessary information and recommendations for an anti-trafficking strategy.

The Russia assessment will review the current measures to combat trafficking in persons from, to and through the region and define areas where USAID can provide the most effective assistance. As a part of the assessment, specific programs and activities will be recommended to address the root causes of trafficking in women and girls. In assessing the existing measures to combat trafficking in Russia, the assessment team will take into consideration the needs of the Russian executive, judicial and legislation institutions. The assessment will result in a report which will include a list of written resources consulted, a chart of organizations involved in anti-trafficking, and recommendations, including cost estimates of activities over a three and five year timeframe that USAID might undertake to strengthen existing institutions to combat trafficking of women and girls.

Significant research was conducted in preparation for these upcoming field activities including a review of NGOs working in the region, anti-trafficking reports and country background materials on Serbia and Montenegro and Russia. Additional research was also conducted for assessment tools and methodologies that might be appropriate for future activities.

A3. Major Activities Planned and Underway

It is anticipated that during the next quarter assessment activities will be initiated in both Serbia and Montenegro and Russia.

B. Support for the Office of Women In Development in its Role as Anti-Trafficking Coordinator

As the coordinator for all USAID anti-trafficking efforts, EGAT/WID is called upon to provide information and support to all USAID units. The technical assistance under this task order will provide the tools necessary to ensure seamless coordination and effective dissemination of anti-trafficking materials and information.

B1. Significant Results to Date

√ Annual workplan finalized

- ✓ Annual report "Trafficking in Persons: USAID's Response" underway
- ✓ Quarterly events calendar developed and maintained
- ✓ Research completed on correlation between disasters and increased vulnerabilities for trafficking

B2. Activities Completed

During this first quarter of the task order the project workplan was finalized through a collaborative process with EGAT/WID. A draft plan was provided to EGAT/WID for their comments and suggested changes which were incorporated into the document. The work plan included the development of a results framework that will support the strategic objectives of EGAT/WID. (See Section II of this report for details of this results framework).

A schedule of regular bi-weekly meetings was established between the Chief of Party and the task order CTO. These meetings will ensure that project activities flow smoothly. Additionally, the Chemonics anti-trafficking task order team has established bi-weekly meetings to monitor project activities and ensure timely completion of all reports and requests for assistance.

Beginning in 2001, EGAT/WID has produced a publication entitled "Trafficking in Persons: USAID's Response." This annual publication summarizes USAID's work in anti-trafficking. The publication is designed for use by a wide variety of audiences including USAID, other USG agencies, Congress, the NGO community and the general public. The report is short, but targeted, in order to encourage its use by policy level individuals. The development of the 2004 annual anti-trafficking report was well underway as the quarter ended. A scope of work was developed, a consultant was hired, background materials were provided to the consultant and the report is being written. A new design format for the report is being developed to comply with the new USAID branding requirements.

Scopes of work for the two long-term technical positions were developed and the Chief of Party, Teresa Cannady, began work on the project in November. A recruit for the deputy, who will be an employee of the subcontractor IREX, was on-going throughout the quarter. The candidate originally proposed by IREX withdrew her candidacy for the position in late November. The position was advertised and a series of interviews were held. Offers of employment were made to two candidates. Both declined due to other long-term commitments. IREX and Chemonics continue to cooperate in this recruit and it is anticipated that the position will be filled early in the second quarter.

A quarterly events calendar, including links to additional website information on activities, was developed in collaboration with EGAT/WID. The calendar details upcoming events including conferences and seminars as well as calls for papers and other significant anti-trafficking events. The calendar covers a three month period and is sub-divided for each week. The calendar is updated regularly and provided to EGAT/WID in electronic form on no at least a monthly basis.

As a result of the tsunami disaster and at the request of EGAT/WID, research was conducted regarding the correlation between disasters and trafficking in persons. While a significant body of research exists on gender and disaster management, few, if any studies have been made on

the increase in trafficking as the result of natural disasters. While the increase in vulnerabilities appears obvious, no concrete evidence is available. However, a number of reports and synopsis of research was compiled and provided to EGAT/WID to support their rapid response to this disaster situation. A short report on recommendations for addressing the increased vulnerabilities was written and provided to the EGAT/WID office. As additional support, a list of NGOs in Sri Lanka, India, Thailand, and Indonesia was compiled as potential partners for anti-trafficking initiatives in the region. The task order team will continue to provide research and/or technical services as needed to respond to the disaster.

Tsunami Crisis

Data from the Ministry of Social Affairs shows that more than 35,000 Acehnese infants, or nearly 50 percent of over 94,000 people who died, lost their parents after the devastating tsunami. To prevent child trafficking, the government issued a regulation on Monday banning the movement of Acehnese children below the age of 16 who were affected by the calamity from leaving Indonesia. Minister of Justice and Human Rights Hamid Awaluddin said the ban would be followed up by increasing surveillance at the airports and seaports in North Sumatra and Aceh.

Excerpt from the Jakarta Post on 1/3/04

Anti-trafficking activities in Guatemala were reviewed and recommendations made for follow on activities. Prior initiatives included a shelter program through the Sisters of Mercy. Follow-on recommendations included the provision of legal service within the already developed shelter system, in coordination with NGOs and participants in the Gender and the Law Program conducted by the EGAT/WID Women's Legal Rights (WLR) Initiative. Additional recommendations included anti-trafficking training for prosecutor's who were previously trained in domestic violence issues, again as part of the WLR Initiative. A final recommendation included fielding a legal specialist consultant to support NGOs and governments in the region who are drafting trafficking laws, policies, and regulations to ensure compliance with international standards and conformity with national law.

B3. Major Activities Planned and Underway

The annual report "Trafficking in Persons: USAID's Response" will be completed and distributed during the next quarter.

C. Pilot Projects

Pilot activities will be developed to respond to needs that may arise as a result of an assessment or in response to emerging U.S. Government policy. These activities may reach beyond the strategic objectives of individual missions, such as cross border anti-trafficking initiatives. Pilot activities will allow USAID to respond quickly to emerging priorities in the U.S. Government and provide appropriate activities to enhance those priorities.

It is anticipated that pilot activities will be developed at a later date as priorities emerge and in response to needs identified through assessment activities or mission request.

SECTION III

Performance Monitoring

During the quarter a strategic framework including indicators was developed for the project that will support the strategic objectives and intermediate results of the EGAT Bureau's results frameworks. Achievements for the anti-trafficking initiative will be reported using the following indicators:

► **SO #8: Gender Considerations in USAID's Development, Humanitarian and Transition Work Better Reflected**

- ▲ IR #1: New knowledge/information on trafficking issues generated and disseminated
 - Indicator 1* – number of activities or new sources of information developed to increase the level of knowledge on trafficking issues
 - Indicator 2* – number of anti-trafficking activities implemented that break new ground, build on other USAID work, have potential regional benefit or make an important contribution to USAID/USG anti-trafficking efforts
- ▲ IR #2: Organizational and technical capacity to implement anti-trafficking initiatives increased
 - Indicator 1* – number of changes to national law or ratification/accession to international instruments that help combat trafficking
 - Indicator 2* – number of missions or USAID operating units that identify and develop activities to fight trafficking
 - Indicator 3* – number of missions or USAID operating units that develop policies, strategies or indicators on trafficking
 - Indicator 4* – number of evaluations of existing anti-trafficking activities

Project progress will be evaluated on a quarterly basis against the workplan to ensure that tasks are being achieved effectively and in a timely manner. The monitoring and evaluation plan will provide the foundation for tracking the project's delivery of expected outputs and quantitative impacts to measure progress, as well as supporting USAID's monitoring and evaluation needs.